

**RUBRIC ON ORAL COMMUNICATION AND PRESENTATION OF COURSEWORK**

| <b><i>Components</i></b>   | <b>3-Sophisticated</b>  | <b>2-Competent</b>  | <b>1-Not yet Competent</b>  |
|--|---|---|---|
| <i>Organization</i>  | <ul style="list-style-type: none"> <li>Logical, and organized presentation</li> <li>Clear line of reasoning</li> </ul>  | <ul style="list-style-type: none"> <li>Clear and well-organized presentation BUT a few minor points may be confusing</li> </ul>   | <ul style="list-style-type: none"> <li>Disorganized structure</li> <li>Argument is unclear</li> <li>Following the presentation requires effort</li> </ul>   |
| <i>Style</i>   | <ul style="list-style-type: none"> <li>Appropriate level for the audience</li> <li>Good pace, voice tone and volume</li> <li>NOT a reading of a paper</li> </ul>  | <ul style="list-style-type: none"> <li>Level of presentation is generally appropriate</li> <li>Inconsistent pacing (too slow or too fast) and voice volume too low (making it hard for the audience to follow)</li> </ul>   | <ul style="list-style-type: none"> <li>Uneven level (too elementary or too sophisticated aspects in the presentation)</li> <li>Presenter seems uncomfortable and can be heard only if listener is very attentive.</li> <li>Information is mostly read</li> </ul>  |
| <i>Use of Communication Aids</i>                                     | <ul style="list-style-type: none"> <li>Appropriate font size</li> <li>Information is clearly displayed</li> <li>Focus on the main points</li> </ul>   | <ul style="list-style-type: none"> <li>Font size is mostly readable.</li> <li>Appropriate information is included</li> <li>Some material is not supported by visual aids</li> </ul>   | <ul style="list-style-type: none"> <li>Font size is too small to read</li> <li>Too much information is included</li> <li>Does not distinguish between minor and central points</li> </ul>   |
| <b><i>Content</i></b><br>Depth of Content<br><br>Accuracy of Content | <ul style="list-style-type: none"> <li>Accurate and complete explanations of key concepts and theories</li> <li>Use of appropriate examples</li> <br/> <li>Accuracy of provided information (names, facts, etc.)</li> </ul> | <ul style="list-style-type: none"> <li>Accurate and complete explanations of concepts and theories for the most part</li> <li>Some helpful examples of theory are included.</li> <br/> <li>No significant errors</li> </ul> | <ul style="list-style-type: none"> <li>Inaccurate or incomplete explanations of concepts and/or theories</li> <li>No examples used</li> <br/> <li>Amount of errors is significant and recognizable by the listeners</li> <li>Some information is accurate but the audience needs to determine which parts are reliable</li> </ul> |

**RUBRIC ON ORAL COMMUNICATION AND PRESENTATION OF COURSEWORK**

|   |  |   |  |
|---|--|---|--|
| <p><b><i>Use of Language</i></b><br/>Grammar and Word Choice</p> <p>Freedom from Bias (e.g., sexism, racism, heterosexism, agism, etc.)</p> | <ul style="list-style-type: none"> <li>• Complete and grammatical sentences for the most part</li> <li>• Well-chosen words to</li> <li>• Words are well chosen; they express the intended meaning precisely.</li> <li>• Oral language and/or body language are free from bias</li> </ul> | <ul style="list-style-type: none"> <li>• Complete and grammatical sentences for the most part</li> <li>• Words are well chosen and precise for the most part</li> <li>• Oral language and/or body language are free from bias with one or two minor exceptions</li> </ul> | <ul style="list-style-type: none"> <li>• Grammatical errors and use of slang</li> <li>• Some sentences are incomplete</li> <li>• Vocabulary is limited or inappropriate.</li> <li>• Oral language and/or body language includes some identifiable bias. Some listeners will be offended</li> </ul> |
| <p><b><i>Responsiveness to Audience</i></b></p> <p>Verbal Interaction</p> <p>Body Language</p>  | <ul style="list-style-type: none"> <li>• Consistent clarification and responsiveness to the audience's questions</li> <li>• Restates and summarizes when needed</li> <li>• Reveals comfort interacting with audience</li> </ul>  | <ul style="list-style-type: none"> <li>• Generally responsive to audience questions and needs</li> <li>• Opportunities for interaction are sometimes missed</li> <li>• Reveals some discomfort interacting with audience.</li> </ul>                                      | <ul style="list-style-type: none"> <li>• Inadequate response to questions</li> <li>• Reveals reluctance to interact with audience.</li> </ul>  |